



# Department of Human Resources & Civil Service

## Job Announcement Please Post Conspicuously

Adam J. Bello  
County Executive

Andrea M. Guzzetta  
Director

**TITLE:** **CYBER SECURITY COORDINATOR**  
(Provisional\* Appointment)

**SALARY:** \$63,147 – 81,434 annually

**LOCATION:** Monroe County Department of Information Services

### **JOB SUMMARY:**

This senior-level technical position is responsible for the development and management of cyber security programs to protect a department or agency's data. Other duties include analyzing security threats and the processes, policies and protocols that will prevent them. The employee reports directly to, and works under the general supervision of an Information Services Project Manager or other higher-level staff member. Does related work as required.

### **MINIMUM QUALIFICATIONS:**

Graduation from high school or possession of an equivalency diploma, plus EITHER:

- (A) Graduation from a regionally accredited or New York State registered college or university with a Master's degree in an information technology or computer science field; OR,
- (B) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree in one of the fields mentioned in (A) above, plus two (2) years paid full-time or its part-time equivalent experience in computer and network surveillance, collection and reporting, OR network administration, OR systems administration; OR,
- (C) Graduation from a regionally accredited or New York State registered college or university with an Associate's degree in one of the fields mentioned in (A) above, plus four (4) years paid full-time or its part-time equivalent experience in computer and network surveillance, collection and reporting, OR network administration, OR systems administration; OR,
- (D) Possession of one of the following active Industry Standard Certifications: CompTIA Security+, Microsoft Technology Associate (MTA) Security, CSX Cybersecurity Fundamentals, GIAC Information Security Fundamentals Certification, or Systems Security Certified Practitioner (SSCP) plus four (4) years paid full-time or its part-time equivalent experience as stated in (B) above; OR,
- (E) Possession of one of the following active Advanced Industry Standard Certifications: CompTIA Advanced Security Practitioner (CASP+), Certified Information Systems Security Professional (CISSP), Certified Ethical Hacker (CEH), or Certified Information Security Manager (CISM) plus two (2) years paid full-time or its part-time equivalent experience as stated in (B) above; OR,
- (F) An equivalent combination of education and experience as defined by the limits of (A), (B), (C), (D) and (E) above.

**SPECIAL REQUIREMENTS:**

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

**RESIDENCY REQUIREMENT:**

Applicant must be a resident of Monroe County at the time of appointment and for at least four (4) months at the time of examination.

**APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:**

MONROE COUNTY DEPARTMENT OF HUMAN RESOURCES  
39 WEST MAIN STREET - ROOM 210  
ROCHESTER, NEW YORK 14614

**Posting Date:** May 18, 2021

**Posting Deadline:** Until Filled

\*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) candidates on the examination list in order to be eligible for permanent appointment.